

## PHOTOGRAPHY INTERN

### Job Description

**Skip Rowland Photography**, a full-service photography agency operated by Skip Rowland '83, is seeking paid photography interns for the 2015-2026 school year. An award-winning photojournalist, Skip has been serving William & Mary for 20 years and is now under contract to continue contributing to William & Mary's visual legacy for at least the next 5 years.

#### **BASIC FUNCTION** Interns will:

- assist on site with a wide range of photography assignments and projects
- assist with digital asset management
- assist with image presentation and publication
- assist with various aspects of client management
- have opportunity to handle shooting assignments

Assignments typically involve event coverage, photojournalism, environmental portraits, studio portraits, group photos, product photography, architectural photography, stock photography, and more.

**OPEN TO** Internships are open to any students interested in photography, communications, visual storytelling, photojournalism/journalism, sales and marketing, and/or advertising.

**QUALIFICATIONS** The primary qualifications are the ability to be on time every time, and the ability to meet deadlines. This is real world, time-sensitive work that is often mission critical.

Ideal candidates are creative self-starters seeking to expand their soft skills, to develop real world work experience, to stretch their abilities, and to develop high-impact communication skills. Candidates should be able to work effectively both independently and as part of a team.

#### Nice to have, but NOT required:

- Camera Equipment
- Experience
- Transportation
- A Portfolio

#### Required:

- Work ethic
- Professional demeanor
- Responsive to communication
- Business casual attire (when required)
- Desire for challenge
- Ability to communicate effectively in person, over the phone, by text, and by email
- Laptop

If you are motivated, looking to learn and to be challenged, there is no limit as to how far you can take this opportunity.

**COMPENSATION** \$15/hour (starting), 5-20 hours per week (some scheduled, some flexible).

**BENEFITS** In addition to getting experience in a wide range of photography specialties, interns will also get exposure to small business operations and entrepreneurialism.

#### Interns will learn:

- to work with professional camera equipment, lighting equipment, and printing equipment
- basic photographic principles and processes
- the art of photography and visual storytelling
- how to plan and estimate photography assignment

- how to develop photography assignment logistics
- to command attention and give direction and instruction to individuals and groups of people
- to produce digital files to Associated Press standards
- all aspects of digital asset management and digital workflow
- how to scan photos, slides, documents and then process and manage the digital assets
- how to evaluate visual content
- the art of portfolio management
- how to make it real – creating large art pieces, posters, books, calendars, and more
- how to bake the most awesome cookies from scratch (and other aspects of food photography)

Interns will receive training in and/or exposure to:

- Adobe Lightroom
- Adobe Photoshop
- Adobe Acrobat
- Adobe InDesign
- FotoFusion collage building software
- Digital Asset Management
- WordPress

Over the course of a semester, interns may be interacting with the President's Office, various deans, administrators, and university leaders, members of the Board of Visitors, other university boards, faculty, staff, and students.

In addition to supervised work experience, interns will also have opportunity to develop personal projects and receive mentorship, resulting in a professional portfolio and personal website.

At the completion of a successful internship, participants should be qualified to accept freelance photojournalism assignments, freelance commercial assignments, and handle a wide variety of paid portrait work.

**DURATION** Internships require a one semester commitment. Subject to positive performance evaluations, the position is renewable until graduation.

**REPORTING RELATIONSHIP** Interns will answer directly to Skip Rowland.

**REFERENCES** Candidates should be able to provide references that can attest to their work ethic and dependability.

**HOW TO MAKE IT HAPPEN** If you are interested in, let's make arrangements to talk about it in depth. If you have a portfolio, great! If you have references, great! If you have a resume, great! Get it all together and contact me to schedule an interview.

**EEO** Skip Rowland Photography is an Equal Opportunity Employer and does not discriminate against any applicant for employment on the basis of race, color, religion, sex, sexual orientation, gender identity, national origin, age, disability, genetic information, or application, membership, or service in the uniformed services.

Please visit Skip Rowland Photography at the following links:

<http://www.skippix.biz>

<https://www.facebook.com/skippix/>

<https://www.facebook.com/wmpix/>

## **CONTACT**

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